

13 August 1962

MEMORANDUM FOR: Technical Development Committee Members

SUBJECT: Technical Services Contract With [REDACTED]

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1. PROBLEM: NPIC Contract Monitors are not able to visit West Coast contractors as often as is desired. Consequently, problems and questions arise from the contractor which are not quickly resolved which often results in unnecessary delays and misunderstandings.

2. FACTS BEARING ON THE PROBLEM:

a. Quite often a month or more will transpire between Contractor Monitor visits to a contractor's plant, particularly if it is remotely located,

b. Though, for many contracts, a routine once-a-month visit is sufficient, development of complex equipment produces technical difficulties which require rapid advice by a knowledgeable representative of the Government.

c. The augmentation of the Plans & Development Staff personnel is being matched by an almost equal increase in development activities which tends to preclude more frequent visits to contractor facilities.

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d. [REDACTED] ex-employee of [REDACTED] is now operating as a private consultant and has indicated that he is interested in applying the remaining portion of his time to technical representation for the Government on contract in the West Coast area.

3. ASSUMPTIONS:

a. For the foreseeable future, Plans & Development Staff personnel augmentation will continue to be matched by increasing amounts of contract activity.

b. It is desirable to have a knowledgeable and cleared representative available on short notice to confer with West Coast contractors concerning technical problems.

c. That such a contract technical representative would resolve difficulties on the scene or make recommendations to NPIC for their resolution and, in either case, report his actions to NPIC in writing.

4. RECOMMENDATIONS:

a. It is recommended that a contract be negotiated with [] to provide technical services in accordance with the attached Scope of Work.

b. It is further recommended that [] be brought to the Washington area as soon as practicable, after his clearances have been re-instated, for orientation and final discussions concerning his responsibilities.



Chief, Plans & Development Staff

Attachments (2)

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It is requested that a contract be negotiated with []
[] to provide technical services in
accordance with the following scope of work.

SCOPE OF WORK

At the direction of the Technical Representative of the Contracting Officer the Contractor shall:

1. Make visitations to vendors under contract to the Contracting Agency to investigate technical/production difficulties with which the vendor may be confronted, and to resolve said difficulties on-the-scene, or make recommendations to the Technical Representative of the Contracting Officer for the resolution thereof. In either case, the Contractor is to furnish a written report of the visitation; said report to contain a statement of the difficulties, the immediate corrective action taken, and/or the recommendations of the Contractor for the resolution of the difficulties.

2. Visit commercial vendors for the purpose of investigating and evaluating the vendors' facilities and personnel as possible procurement sources for the Contracting Agency. Each such visit to be followed by the Contractor's written assessment of the vendors visited.

3. Assist the Contracting Officer's Technical Representative in evaluating the technical aspects of contract proposals, said assistance and evaluation to be followed by a written report in support thereof.

4. Visit the Technical Representative in Washington, D. C. from time to time for the purpose of orientation and briefings, as deemed necessary by the Technical Representative of the Contracting Officer, on pertinent technical aspects of contracts and/or proposed contracts.

5. Perform such other services of a technical advisory nature from time to time as may be requested by the Technical Representative of the Contracting Officer.

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24 July 1962

MEMORANDUM FOR THE RECORD

SUBJECT: Contemplated Contract with Private Individual [redacted]
to be TPDS West Coast Technical Representative

1. [redacted] Chief, TPDS/NPIC, levied a requirement upon the Administrative Staff, NPIC, to obtain the services of [redacted] a self-employed Consulting Engineer, [redacted] to provide technical advice and guidance in support of the NPIC Research & Development and Equipment Procurement Programs. It is my understanding that [redacted] intends to (1) Bring [redacted] to Washington, D. C. for orientation (and re-orientation visits as deemed necessary) on NPIC contracts with West Coast vendors, after which, he [redacted] would make visits to vendors, upon request of [redacted] to "trouble-shoot" any technical problems with which they are confronted; (2) Utilize [redacted] to evaluate and render advice on technical contract proposals submitted to NPIC; and (3) Use [redacted] services on the average of 20 hours per week.

2. The personnel listed below were in attendance at a meeting relative to the above subject, which was arranged by [redacted] in response to a query from me as to what determines whether a contract with an individual comes under the heading of a Personal Services Contract, which would be handled by the Contract Personnel Division, Office of Personnel, or a Technical Representative Contract, which would be handled by the Procurement Division, OL.

3. After I explained our requirement, [redacted] stated that the difference between a Personal Services Contract and a Technical Representative Contract was a very fine line which has never really been defined.

However, it was his opinion that the type contract being sought by NPIC appropriately belonged in the Procurement Division as opposed to the Office of Personnel. The Chief, ICAD, and the other Procurement Division personnel in attendance concurred.

4. In presenting the NPIC case I mentioned that [] was on "retainer" to several companies and that we were aware of the "conflict of interest" possibilities. [] stressed that [] services could not be utilized by NPIC on any business with vendors who have [] on retainer. If a request is submitted for contract action the Procurement Division will ascertain the companies currently involved, and the contract document will delve into the "conflict of interests" area.

5. [] stated that he wanted [] Chief, Engineering Section, Procurement Division, to be present at discussions and/or negotiations with [] further stated that he wants [] to work very closely with the technical personnel of TPDS in utilizing [] services. In addition, [] felt that it would help [] if he were to receive the different security clearances that were currently required for NPIC personnel. [] stated that he had just received the clearances he had in mind only yesterday. I did not think it appropriate at the time to determine what clearances he had

6. I believe that [] in conjunction with appropriate AS/NPIC personnel and [] of PD/OL, should work up a Scope of Work for the proposed contract and, if [] approves of the proposal, the Procurement Division will contact [] and arrange for a visitation to Washington, D. C. for negotiations.

/s/

GB/AS/NPIC